GMAT™ Exam Policies and Procedures

The GMAT™ Exam Policies and Procedures (the "GMAT Policies and Procedures"), which incorporate by reference any rules, agreements, policies, procedures, and more referenced or included herein, are a legally binding contract between you (also referred to herein as "candidate," "test taker," "I," or any similarly situated reference) and Graduate Management Admission Council, a non-profit organization of Virginia (also referred to herein as "GMAC," "we," or any similarly situated reference). This is a contract solely between Graduate Management Admission Council and no other GMAC subsidiaries. By registering to take the GMAT™ exam (also referred to herein as the "exam," "test," or any similarly situated reference), you acknowledge that you have carefully read, fully understand, and agree to be bound by the terms of the GMAT Policies and Procedures. Please contact GMAC Customer Care with any questions regarding the GMAT Policies and Procedures. The GMAT exam is administered both at test centers and online. **These GMAT Policies and Procedures apply to both the GMAT exam delivered at a test center and the GMAT exam delivered online. To the extent there are differences between the policies and procedures for the GMAT exam delivered at a test center and the GMAT exam delivered online, those differences are specified herein.**

In addition to the GMAT Policies and Procedures, GMAC and its test delivery service providers have established other testing terms and conditions to enhance the testing environment and the validity and security of the GMAT exam. When you register for the GMAT exam, you are agreeing to all terms and conditions contained in the GMAT Policies and Procedures, FAQs, and other guidance relating to the exam on mba.com and on the test delivery service providers' website(s), and you are acknowledging that you have read and understand the GMAC Privacy Statement, which includes privacy policies describing the collection, use, processing, protection, and transmission of personal information and the disclosure of such information to GMAC, its service providers, and others.

GMAC reserves the right to contact schools and take other appropriate actions with respect to test takers who violate the GMAT Policies and Procedures.

IMPORTANT: THE TERMS IN THESE GMAT POLICIES AND PROCEDURES CONTAIN AN EXCLUSIVE REMEDIES CLAUSE AND A LIMITATION OF LIABILITY CLAUSE THAT, AS FURTHER SET FORTH BELOW, SHALL LIMIT THE REMEDIES AVAILABLE TO CANDIDATES AND LIMIT THE LIABILITY OF GMAC. THIS MEANS THAT YOUR REMEDIES WILL ONLY INCLUDE THOSE LISTED HEREIN AND THAT THE AMOUNT YOU MAY RECOVER WILL BE LIMITED FOR ANY CLAIMS, LOSSES, COSTS, AND/OR DAMAGES.

Please use the links immediately below to navigate between different sections of the GMAT Policies and Procedures. Please visit https://www.mba.com/exams/gmat-exam for additional information about the exam.

Table of Contents

How to Contact Us

Your Rights and Responsibilities

Eligibility Requirements

Identification Requirements

Paying for the Exam

Location-Specific Regulations

Reschedule or Cancel Your Exam

Score Reporting

Test Ownership and Confidentiality

GMAT™ Test Administration Policies and Procedures

System Requirements [FOR GMAT EXAM DELIVERED ONLINE]

Penalties for Policy Violations

Report Inappropriate Behavior

Submit a Concern About Your Experience

Score Cancellations by GMAC

Exclusive Remedies

Limitation of Liability

Governing Law and Jurisdiction

Accessibility

GMAT™ Test Taker Rules & Agreement [FOR GMAT EXAM DELIVERED AT A TEST CENTER]

GMAT™ Non-Disclosure Agreement and General Terms of Use [FOR GMAT EXAM DELIVERED AT A TEST CENTER]

GMAT™ Test Taker Rules & Agreement [FOR GMAT EXAM DELIVERED ONLINE]

GMAT User Agreements [FOR GMAT EXAM DELIVERED ONLINE]

GMAT™ Non-Disclosure Agreement and General Terms of Use [FOR GMAT EXAM DELIVERED ONLINE]

How to Contact Us

The GMAT™ exam is owned by the Graduate Management Admission Council (GMAC). We develop and deliver the exam with the help of our test delivery service providers. If you need assistance, please contact us: https://support.mba.com/hc/en-us/requests/new.

Your Rights and Responsibilities

Our Commitment to You	***Your Promise to Us***
We Will:	You Will:

• Provide you with free, detailed information about the exam (format, content, question types, fees, and scoring) and information on accommodations for disabilities.
  ○ GMAT™ Official Starter Kit and Practice Exams 1 & 2 (free), available through your mba.com account.
  ○ GMAT™ Supplement for Test Takers with Disabilities.
• Develop and deliver the exam according to professional standards.
• Treat you fairly and with impartiality throughout your exam experience, regardless of personal characteristics protected by law.
• Share our GMAC Privacy Statement with you and treat your personal information as stated in our privacy practices.
• Share your official scores with only those schools or programs you specify or allow (except when issues arise relating to your scores) or as otherwise stated in our Privacy Statement.
	• Read all of the GMAT Policies and Procedures.
	• Familiarize yourself with the exam format and content.
	• Arrive for your exam with the proper identification.
	• Follow the policies and procedures and report any violations you observe.
	• Know the consequences if you do not show up for your exam session, do not follow the steps required to begin the exam, fail to complete the exam, or violate policies.
	• Read the GMAC Privacy Statement and know how your information will be collected and used.
	• Share only your official scores with schools.
	• Send us any questions you may have about any of the information presented in the GMAT Policies and Procedures or other GMAT publications and communications.
	• Send us any concerns you may have about the exam process or your results.

This statement of your rights has been adapted with permission from the APA, AERA, and NCME Standards for Educational and Psychological Testing.

Eligibility Requirements

- You must be at least eighteen (18) years old to schedule and take the GMAT™ exam. If you are between thirteen (13) and seventeen (17) years old, you may take the exam at a test center if you provide written proof of your parent's or guardian's consent prior to scheduling the exam.
- You may take the GMAT exam delivered at a test center and the GMAT exam delivered online a combined total of up to five (5) times within a rolling 12-month period.
- In the event of a score cancellation due to a testing issue or other policy violation, even though the score is canceled, that exam session will count towards the rolling 12-month period. Furthermore, GMAC may further restrict your ability to take the GMAT exam under such circumstances. For more information, see the "Score Cancellations by GMAC" section.
- You must wait at least sixteen (16) days after you take the exam (whether online or at a test center) before you can take it again.
- You must wait at least five (5) years to test again if you have previously achieved a perfect Total Score of 800 (for the GMAT Exam (10th Edition), which was sunset on January 31, 2024) or 805 (for the current version of the GMAT exam).
- If you request us to delete your GMAC account, you must wait at least five (5) years to test again.
- You may not create a different account using alternative email addresses to bypass any of the limitations above or any decisions made pursuant to these GMAT Policies and Procedures regarding your ability to test (e.g., if you are banned from taking the GMAT exam, you may not register for a new account).
- If you have a disability and wish to request accommodations, you must apply for any testing accommodations before scheduling an exam appointment. Approved accommodations are applied during appointment scheduling and cannot be added to an existing appointment. You must also follow any special registration instructions you receive. If you are applying for accommodations, please familiarize yourself with the information on: Testing Accommodations.

Identification Requirements

Identification requirements are very specific and vary by location. Please visit the following page to determine acceptable forms of ID based on your testing location: https://www.mba.com/exams/gmat-exam/register/id-requirements. Failure to comply with ID requirements will result in forfeiture of exam fees.

In addition to the location-specific requirements in the link above, your ID must:

- Be current (not expired)
- Be valid and government-issued
- Be the originally issued ID (no photocopies)
- Exactly match the name, birth date, and country of citizenship you used when you scheduled your exam
- Contain a recent, recognizable photo of you and your signature

---

Paying for the Exam

Exam Fees

For detailed information on fees and how to pay for the exam and related services, please visit: https://www.mba.com/exams/gmat-exam/register/exam-payment.

GMAT Exam Vouchers and Fee Waivers

If you have received a voucher or a fee waiver for the GMAT exam, you may apply it to the exam fee. However, you may not use it for rescheduling fees nor receive a refund (except as required by law). Vouchers issued by GMAC or fee waivers issued by schools may not be sold, redistributed, or transferred by test takers. To the extent a voucher or a fee waiver is sold, redistributed, or transferred in violation of the foregoing, such voucher or such fee waiver will be considered a fraudulent voucher or a fraudulent fee waiver, respectively. Vouchers and fee waivers for the GMAT exam delivered online may not be used for the GMAT exam delivered at a test center, and vouchers and fee waivers for the GMAT exam delivered at a test center may not be used for the GMAT exam delivered online.

Payment Methods and Payment Cancellations

Using a fraudulent payment method to register for the exam is prohibited. You may not cancel a payment for any product or service received or ordered.

Location-Specific Regulations

The GMAT™ exam is administered worldwide, except where prohibited, in accordance with US and applicable local laws. Special registration guidelines, taxes, identification requirements, and testing rules, as applicable, will apply in certain locations and to citizens of certain locations. For the most up-to-date, location-specific policies, please visit the “Exam Payment” and “ID Requirements” Quick Links available on: https://www.mba.com/exams/gmat-exam/register.

Reschedule or Cancel Your Exam

Changes to personal account information must be completed at least seventy-two (72) hours prior to the start of your exam. Also, please note that demographic information edits require greater processing time and documentation.

You can reschedule or cancel your GMAT™ exam online (for both the GMAT exam delivered at

a test center and the GMAT exam delivered online) or by phone (only for the GMAT exam delivered at a test center). If you are rescheduling or canceling an accommodated appointment, please refer to your decision letter for the appropriate contact information. If you reschedule or cancel your exam appointment by phone, you will be charged an additional service fee of USD $10.00.

Cancellations, refunds, and rescheduling fees will apply, depending on when you request the change and as applicable by local law. For detailed information on fees for the exam and related services, please visit: https://www.mba.com/exams/gmat-exam/register/exam-payment. Please note that appointment changes cannot be made or modified within twenty-four (24) hours of the start of the exam appointment time, and candidates who do not show up for the exam forfeit the full exam fee.

If you miss your appointment, you may schedule a new exam without waiting a full sixteen (16) days, but there will be a 24-hour waiting period, and you will have to pay the full registration fee.

Score Reporting

Accessing and Sending Scores

Please visit https://www.mba.com/exams/gmat-exam/scores for information on accessing your scores and https://www.mba.com/exams/gmat-exam/scores/sending-your-score for information on sending your scores to schools, including, but not limited to, information on GMAT Superscore. You must not alter or falsify any score report.

Scores Accepted by Schools

Before registering for the GMAT™ exam, you are responsible for confirming the application, admissions, and related eligibility requirements of all schools and programs to which you may be interested in applying, including, but not limited to, confirming whether the schools and programs accept scores for the GMAT exam delivered at a test center, the GMAT exam delivered online, or both. You understand that GMAC does not maintain this information, that you are responsible for confirming any requirements directly with the applicable schools and programs, and that no exam fee refunds will be issued if you are deemed ineligible for admission into a school or program. You must leave sufficient time for potential delays or processing issues with your official score, including for potential security evaluations. Please ensure that you leave at least twenty (20) days prior to your application deadlines, if not longer, to make sure you are able to submit your official score on time.

Test Ownership and Confidentiality

GMAT™ scores and responses to test questions are measurement information and are part of your test record. These and other test records are owned by GMAC. They are not the property of the test taker. The use, reporting, and cancellation of scores are subject to various rights and restrictions as indicated in these GMAT Policies and Procedures. The various components of the GMAT exam, including, but not limited to, the GMAT test questions, software, and algorithms, are the valuable intellectual property of GMAC and/or our test delivery service providers, whose rights

include copyright, patent, trademark, and/or trade secret rights. These rights are protected. In particular, the test questions administered are valuable, copyright-protected property and trade secrets of GMAC. You must, at all times, maintain the confidentiality of all test questions administered to you during the test. A disclosure of test questions in any form or by any means violates this confidentiality obligation.

GMAC's intellectual property rights also extend beyond the GMAT exam and include, but are not limited to, preparation materials (e.g., GMAT Official Guides and Practice Exams), practice questions, digital content, trademarks, and other proprietary content and materials made available by or on behalf of GMAC. You must not infringe, misappropriate, reproduce, distribute, publish, sell, license, modify, create derivative works from, or otherwise make unauthorized use of GMAC intellectual property.

Any unauthorized access, reproduction, distribution, disclosure, use, and/or commercialization of GMAC intellectual property including, but not limited to, exam content (test questions or answers) and/or preparation materials, violate US and international intellectual property laws and treaties, these GMAT Policies and Procedures, other agreements governing use of GMAC materials, and in certain circumstances, your confidentiality obligations. Such restrictions apply before, during, and after any test administration.

GMAC reserves the right to pursue all available remedies (including, but not limited to, those enumerated in the GMAT Policies and Procedures), which may include prosecution to the maximum extent possible under applicable laws and may result in severe civil and criminal penalties. We reserve the right to cancel or withhold any test scores when you have infringed GMAC's intellectual property.

GMAT Ł Test Administration Policies and Procedures

[FOR GMAT EXAM DELIVERED AT A TEST CENTER]

Test administration begins at check-in (when you walk into the test center doors), ends at checkout, and includes one (1) optional break. Test administrators (also referred to as proctors) are required to report any violation of testing policies or procedures, any testing issue, or any other irregularity. If you refuse to participate in any part of the check-in process, you will not be permitted to test, and you will forfeit your test fee.

- When you check in at the test center, the test administrator will ask you to present valid, original identification. You may not present tampered or altered identification. See the "Identification Requirements" section for specific identification requirements.
- The test administrator will also ask you to confirm your agreement to the GMAT™ Test Taker Rules & Agreement.
- The test administrator will digitally take your photograph and palm vein pattern (except where collection is prohibited by law).
- All electronic devices are strictly forbidden inside the testing area. Candidates will be instructed to power off and store all electronic devices before heading to the proctor station. To ensure the safety and integrity of the exam, prior to entering the testing room, test takers will be required to go through a metal detector. Test takers will also be scanned by a designated test administrator with a handheld device to check for cameras and

signals. Please check out the mba.com Help Center for more information. Candidates who refuse to participate or fail to pass will not be permitted to test and may forfeit any exam fees paid.

- The testing premises are subject to audio, video, and other monitoring.
- Before you start the GMAT exam at a test center workstation, you will also be asked to agree to comply with the GMAT™ Non-Disclosure Agreement and General Terms of Use. Electronic confirmation of your agreement is required to proceed.
- You must take the test for yourself without the assistance of any other person, entity, or unauthorized technology. You must not test for anyone else or have another person test for you.
- Personal items, including, but not limited to, wallets, purses, bags, hats, watches, large jewelry, hair clips, and coats, are not permitted in the testing room; limited storage space is available. You must refrain from storing items in any unauthorized areas, including restrooms, hallways, emergency exits, etc.
- No devices or testing aids may be used or accessed during the test session or during the break. If you bring any notes, study materials, or any other written materials into the test center prior to the start of your exam, you must store them in your locker, if there is a locker available for your use at the test center, until you have completed your exam. If your test center does not have a locker available for your use, you may not bring any notes, study materials, or any other written materials into the test center. You may not refer to these materials after check-in, including during your test session and your optional break. Prohibited devices and testing aids include, but are not limited to: pencils, pens, permanent markers, paper, chalkboards, writing tablets, books, pamphlets, notes (including writing on articles of clothing or on one's body), rulers, calculators, watch calculators, ear plugs, earbuds, head phones, stereos, radios, digital music players, telephones or mobile phones, stopwatches, watches (including digital, analog, and those with flashing lights or alarm sounds), and any other electronic or photographic devices or potential aids of any kind.
- Weapons, including, but not limited to, firearms, knives, or any object that could be used as a weapon, are prohibited from the test center, including the testing room and waiting areas. These items are not allowed on the premises and may not be stored in the provided lockers. This policy includes off-duty law enforcement officers and persons with concealed carry or concealed handgun permits. Only emergency personnel responding to an incident in a test center are excluded from this policy.
- Access to telephones, mobile phones, other electronic devices, watches, books, notes, or study guides will not be permitted at the test center at any time, including during the test session and during the break. If you need to check the time, ask the test administrator and/or check the clock in the check-in area. Violation of this policy could lead to confiscation of the prohibited devices or materials by the test administrator and/or cancellation of your scores.
- You may bring ONLY your identification, locker key (if applicable), a light sweater or jacket (non-outerwear), eyeglasses, without the case, and permitted comfort items with you into the testing room. Eyeglasses may include tinted lenses but must not include any smart technology. All eyeglasses will be inspected by the test administrator before testing begins. For a list of permitted comfort items, please visit the "Allowed and Prohibited Items" section on the following page: https://www.mba.com/exams/gmat-exam/plan-for-exam-day/taking-the-exam-at-a-test-center. Comfort items will be allowed in the testing room upon visual inspection by the test administrator.

- The test administrator will provide you with the equivalent of five erasable noteboards. If you fill up your noteboards during the test, please raise your hand; the test administrator will collect the noteboards you have and give you replacements. You must not remove the noteboards from the testing room, and you must return them to the test administrator after the test.
- Testing must begin promptly once you are seated at the computer. You may start writing on your noteboard once the timed portion of your exam begins, not before. The length of your appointment is approximately two and one-half (2.5) hours. The foregoing sentence does not apply to exam appointments with pre-approved time-based accommodations.
- One (1) optional ten-minute break is scheduled during the test administration. If you exceed the time allowed for the break, the excess time will automatically be deducted from the next section of the test, or the test administrator may consider your test to be abandoned, and your score will be canceled.
- Items, including food, drink, gum, candy, and lip balm, are not allowed in the testing room unless expressly pre-authorized for a disability. You may store food, drink, and lip balm in a locker (if available for your use at the test center) and use them during the break.
- You may not communicate or give the appearance of communicating with anyone about the content of the GMAT exam while the test session is in progress, during the break, or after administration of the test. Removing or attempting to remove test content from the test center is strictly prohibited. Under no circumstances may any part of the test content viewed during a test administration be removed, reproduced, and/or disclosed in any form by any means (for example, verbally, in writing, or electronically) to any person or entity at any time. This includes, but is not limited to, discussing or disclosing such test content via email; in any internet “chat room,” message board, or other forum; or otherwise. This disclosure prohibition applies before, during, and after any administration of the GMAT exam.
- You will not be permitted to leave the testing room without the test administrator’s permission. You will be required to provide a digital palm vein pattern scan any time you enter the testing room to match the identity verified at registration (except where prohibited by law).
- During the break, you are not allowed to leave the test center building. You are only allowed to remain in the designated locations during your break, namely the locker area (if applicable), the test center lobby (check-in area), and the nearest restroom.
- You may not leave your workstation while timed sections of the test are being administered. If there is an emergency and you must leave your seat during the test session, raise your hand and notify the test administrator. The time clock for the test section you are working on will not stop during your absence. Repeated or lengthy departures from your workstation will be documented, reported by the test administrator, and investigated by GMAC and its test delivery service providers.
- Raise your hand to notify the test administrator if you believe you have a problem with your computer, need new noteboards or a noteboard pen, or need the test administrator for any other reason.
- You may not read questions aloud or mumble/speak during the exam session other than to ask the test administrator a question.
- You must act in a manner that does not disturb, interfere with, or threaten other test takers or test administrators.
- Disrespectful or disruptive behavior in any form will not be tolerated. The test administrator has sole discretion in determining what constitutes disrespectful or disruptive behavior.

- The test administrator is authorized to dismiss you from a test session for various reasons, including, without limitation: providing false information, attempting to take the test for someone else, failing to provide acceptable identification, possessing unauthorized items or testing aids, disrupting the testing environment, refusing to comply with the test administrator's reasonable requests, giving or receiving unauthorized help, attempting to tamper with the operation of the computer, refusing to follow directions, being disrespectful to the test administrator, or failing to adhere to any other procedures, policies, or rules. The test administrator is also authorized to confiscate any and all unauthorized items found in a test taker's possession in violation of applicable policies. GMAC and our test delivery service providers reserve the right to determine whether such items will be returned.

[FOR GMAT EXAM DELIVERED ONLINE]

You must have an acceptable workspace, workstation, and internet connection to take the GMAT exam delivered online. Before check-in, ensure your workspace is clear and remove any prohibited items (as listed under "Preparing Your Workspace" on this page). Glass walls, glass doors, and windows must be covered prior to your exam session. If you are using a physical whiteboard, confirm that your whiteboard meets the specified size requirements (as set forth under "Whiteboard Options" on this page) and that the front and the back of your whiteboard are completely erased. Note that for the GMAT exam delivered online, you will be asked to agree to the GMAT™ Test Taker Rules & Agreement for the GMAT™ Exam Delivered Online when you register for the exam, and you will not be presented with the GMAT™ Test Taker Rules & Agreement for the GMAT™ Exam Delivered Online again during test administration.

Test administration begins as soon as you click "Launch Exam" from mba.com. Test administration includes check-in and the optional break, if applicable, and ends after the test administrator (also referred to as proctor) has dismissed you and the test delivery platform closes. Test administrators are required to report any violation of testing policies or procedures, any testing issue, or any other irregularity. If you refuse to participate in any part of the check-in process, you will not be permitted to test, and you will forfeit your test fee.

Your test will be recorded. During the test, you will be proctored by a live human proctor with the support of an Artificial Intelligence (AI) monitoring service. The AI monitoring service uses video/image data, audio, and event logs for the purpose of assessing test security, and it may flag potential policy violations for the proctor's consideration. It will not process any biometric data, and all decisions regarding your test will be made by the proctors or members of the GMAC Test Security Team. All data will be processed and retained in accordance with the GMAC Privacy Statement.

- Nobody else is permitted in the testing area from the time you commence the check-in process until you complete the exam.
- If you are disconnected from the exam session for any reason, you must return to mba.com to re-launch the exam. You must return to the test administrator within 10 minutes, and you will be required to complete all check-in procedures again.
- When you check-in, you will be required to capture and submit a digital photo of yourself and of your valid, original identification. You may not present tampered or altered identification. See the "Identification Requirements" section for specific identification requirements.
- You will need to allow live stream and recording through your webcam during the test

administration. Audio and video are recorded throughout the entire exam session, including during any breaks.

- Except as specifically required by the test delivery platform, you are strictly prohibited from using any device, closed circuit television camera ("CCTV"), software, application, feature, or service to photograph, video record, audio record, screen record, screen capture, livestream, monitor, or otherwise document any portion of the exam administration. This prohibition applies to your testing area, room scans, workstation, exam content, communications with the proctor, and all activities occurring during the exam administration.
- To proceed, you must confirm that you agree to comply with the GMAT User Agreements.
- To proceed, you must confirm that you agree to comply with the GMAT™ Non-Disclosure Agreement and General Terms of Use.
- It is your responsibility to ensure that there are no unauthorized programs running on your machine. Please review the system requirements (specifically, the "System Requirements" section on the following page: https://www.mba.com/exams/gmat-exam/plan-for-exam-day/taking-the-exam-online) before your exam and download the most recent version of the secure browser to prevent issues while launching your exam and connecting to the test administrator.
- You will be asked to state the city and country where you are taking the exam, and you must comply with this request.
- You must take the test for yourself without the assistance of any other person, entity, or unauthorized technology. You must not test for anyone else or have another person test for you.
- You may have ONLY your identification, testing workstation, one physical erasable whiteboard, up to two (2) dry erase markers, one dry erase whiteboard eraser, water in a clear container, eyeglasses, without the case, and permitted comfort items within arm's reach after you check in to your exam. Eyeglasses may include tinted lenses but must not include any smart technology nor obstruct the proctor's view of eye movement. All eyeglasses will be inspected by the test administrator before testing begins. For a list of permitted comfort items, please visit the "Allowed and Prohibited Items" section on the following page: https://www.mba.com/exams/gmat-exam/plan-for-exam-day/taking-the-exam-online. Comfort items will only be allowed in the testing area upon visual inspection by the test administrator.
- Prior to testing commencing, your testing area and all areas within arm's reach of you during the test administration must be free of personal items, including, but not limited to, wallets, purses, bags, hats, watches, large jewelry, hair clips, and coats. Articles of clothing, pockets, and furniture drawers will be subject to inspection.
- No devices (other than the computer on which you are testing) or testing aids may be used or accessed during the test session or during the break. You must store all notes, study materials, or any other written materials outside of your testing area and out of arm's reach. You must not refer to these materials after check-in, including during your test session and your optional break. Prohibited devices and testing aids include, but are not limited to: pencils, pens, permanent markers, paper, chalkboards, writing tablets, books, pamphlets, notes (including writing on articles of clothing or on one's body), rulers, calculators, watch calculators, lip balm, ear plugs, earbuds, head phones, stereos, radios, digital music players, telephones or mobile phones, stopwatches, watches (including digital, analogue, and those with flashing lights or alarm sounds), and any other electronic or photographic devices or potential aids of any kind.

- Your testing area is subject to inspection by the test administrator at all times during the exam session.
- If your testing area does not pass a room scan, you will not be permitted to proceed with taking the exam, and your entire exam fee will be forfeited.
- Monitors that display with an aspect ratio of 21":9" or greater (ultrawide monitors) are not permitted for the exam.
- Computers with touchscreen monitors are not permitted for the exam.
- Access to telephones, mobile phones, other communication devices, watches, books, notes, or study guides will not be permitted in your testing area at any time, including during the test session and during the break. The sole exception to this rule is if the test administrator requires you to access your mobile phone for exam administration purposes.
- Through the test delivery platform, you will be provided with access to a digital online whiteboard, though you may opt to use a physical whiteboard. If you choose to use a physical whiteboard, prior to the first exam question, you will be prompted in the on-screen instructions to demonstrate to your camera that all sides of the whiteboard are blank. You will also be asked to perform this demonstration before the optional break and at the end of your exam. Whiteboard requirements can be found here.
- During the Data Insights portion of the exam, you will be provided with access to a digital on- screen calculator.
- The length of your exam appointment (including check-in) is approximately two and one-half (2.5) hours. Candidates are expected to complete their exam session in two and one-half (2.5) hours. However, in all cases, you must finish your exam within three and one-half hours (3.5) hours from the start of your appointment time. The test administrator may terminate your exam session at any point if they determine you will be unable to complete the exam within three and one-half (3.5) hours, and you will forfeit your test fee. The foregoing does not apply to exam appointments with pre-approved time-based accommodations.
- Testing begins promptly after you are checked in.
- One (1) optional ten-minute break is scheduled during the test administration. Unless you elect to skip the break, your break will automatically start in sixty (60) seconds. If you exceed the time allowed for your break, at GMAC's sole discretion, either the excess time will automatically be deducted from the next section of the test, or the test administrator may consider your test to be abandoned, and your score will be canceled.
- Items, including food, drink (other than water in a clear container with no labels), gum, and candy, are not allowed in the testing area unless expressly pre-authorized for a disability.
- You may not communicate or give the appearance of communicating with anyone about the content of the exam while the test session is in progress, during the break, or after administration of the test. Recording, removing, or attempting to record or remove test content from the testing platform is strictly prohibited. Under no circumstances may any part of the test content viewed during a test administration be removed, reproduced, and/or disclosed in any form by any means (for example, verbally, in writing, or electronically) to any person or entity at any time. This includes, but is not limited to, discussing or disclosing such test content via email; in any internet "chat room," message board, or other forum; or otherwise. This disclosure prohibition applies before, during, and after any administration of the exam. Failure to demonstrate an erased physical whiteboard when prompted during the test administration may be considered intent to disclose test content.
- You may not leave your workstation other than during the optional break period. If there

is an emergency and you must leave your seat during the test session, your exam will be canceled.

- Raise your hand or use the chat box to connect with the test administrator if you believe you have a problem with your computer or the test delivery platform or if you need the test administrator for any other reason.
- You may not read questions aloud, mouth questions, or mumble/speak during the test administration other than to ask the test administrator a question.
- You must act in a manner that does not disturb, interfere with, or threaten other test takers or test administrators.
- Disrespectful or disruptive behavior in any form will not be tolerated. The test administrator has sole discretion in determining what constitutes disrespectful or disruptive behavior.
- The test administrator is authorized to dismiss you from a test session for various reasons, including, without limitation: providing false information, attempting to take the test for someone else, failing to provide acceptable identification, possessing or accessing unauthorized items or testing aids, refusing to comply with the test administrator's reasonable requests, giving or receiving unauthorized help, attempting to tamper with the operation of the secure browser, accessing computer functions other than those designed for the exam, refusing to follow directions, being disrespectful to the test administrator, or failing to adhere to any other procedures, policies, or rules.
- GMAC may request logs captured by the secure browser from your exam session to resolve certain customer care or test security issues. You must comply with these requests if made.

System Requirements [FOR GMAT EXAM DELIVERED ONLINE]

Follow the systems requirements instructions to ensure that your computer meets the requirements when you take the GMAT™ exam delivered online. Such instructions are available in the "Systems Requirements" section on the following page: https://www.mba.com/exams/gmat-exam/plan-for-exam-day/taking-the-exam-online. You are not allowed to use a VPN to connect to the exam session, and you are not allowed to use any remote desktop applications or virtual machines at any time during the test administration. If we find that your workstation does not meet these requirements, if we have reason to believe that administration of your exam will result in technical difficulties, or if we otherwise deem it necessary, your exam may be canceled, and you may be required to register for future exams in a test center.

Penalties for Policy Violations

Note: GMAC and our test delivery service providers reserve the right to take all action that we deem appropriate if a test taker fails to comply with the GMAT Policies and Procedures or the test administrator's directions. This includes, but is not limited to, barring a test taker from future testing on any GMAC exams, canceling or withholding the test taker's scores, and/or reporting any violation, fraud, or other irregularities to schools, law enforcement, or other appropriate third parties. If your scores are canceled or withheld prior to being reported to schools, they will not be reported, and your entire test fee will be forfeited. If your scores are canceled after being reported, we will notify score report recipients of the cancellation, and your entire test fee will be forfeited.

The following are examples of violations of our exam policies. Please note that this is not an exhaustive list.

- Having someone else take the test for you and/or assist you during the test
- Taking the test for someone else
- Intentionally providing false information to the test administrator
- Memorizing test questions
- Sharing test questions and/or answers with others
- Procuring or accessing test questions
- Accessing notes during the test administration
- Removing the noteboards from the testing room [GMAT exam delivered at a test center]
- Failing to return the noteboards to the test administrator after the exam [GMAT exam delivered at a test center]
- Writing on any surface other than the provided digital whiteboard or an approved physical whiteboard [GMAT exam delivered online]
- If an approved physical whiteboard is used, failure to demonstrate you have fully erased both sides of your whiteboard when prompted to do so [GMAT exam delivered online]

The penalties for policy violations on the GMAT™ exam are severe. The penalties for policy violations may include, but are not limited to:

- Cancellation of your scores, including scores from past exams
- Bans on online testing, test center testing, or both
- School notification
- Legal prosecution (civil and criminal)

For more detailed information on policy violations, please visit the "Score Cancellations by GMAC" section.

Report Inappropriate Behavior

Fair testing is as important to us as it is to you. If you are aware of anyone violating test rules or suspect that a policy violation has occurred, you should report your concerns by following the instructions available here: https://www.mba.com/exams/gmat-exam/about/test-security. We will treat your report confidentially; and we will not reveal your name to the person(s) you are reporting.

Submit a Concern About Your Experience

[FOR GMAT EXAM DELIVERED AT A TEST CENTER]

If you experienced a disruption on test day and believe it affected your performance, report the

incident in person at the test center, or contact Customer Care at https://support.mba.com/hc/en-us/requests/new within seven (7) days of your exam date. We will research your concern as quickly as possible and provide you with a response.

[FOR GMAT EXAM DELIVERED ONLINE]

Submit concerns about technical issues to Customer Care at https://support.mba.com/hc/en-us/requests/new within seven (7) days of your exam date. We will research your concern as quickly as possible and provide you with a response.

You shall only use the processes described herein to resolve issues concerning your exam and shall not otherwise contact GMAC, its subsidiaries, or any GMAC or GMAC subsidiary employees, contractors, board members, service providers, or related parties.

Legal notices pertaining to the GMAT exam must be addressed to Graduate Management Admission Council and not to any GMAC subsidiaries. Such notices must be sent to the GMAC Registered Agent on record as listed in the Virginia Business Entity Database.

Score Cancellations by GMAC

Testing issues and policy violations may result in score cancellations and other consequences. We will report your scores to schools/programs ONLY if you follow all of the GMAT Policies and Procedures. We also reserve the right to cancel or withhold any test scores when, in our judgment, there is a good faith basis to question the validity of a score for any reason. While we endeavor to cancel scores before they are reported to schools, we reserve the right to cancel any score if and when we discover information leading us to question its validity, which may occur after the score has been reported.

If a score is canceled, then the score report may have special notations in the place of the actual test score, indicating the nature of the incident. GMAC will notify any schools that received a candidate's score report when the score that was reported to the school is later canceled by GMAC. If a provision in this "Score Cancellations by GMAC" section conflicts with any other term or condition on our website, in any FAQs, or anywhere else, this "Score Cancellations by GMAC" section shall control. Please also see additional information on GMAT Superscores in relation to cancellations on those pages.

Types of Score Cancellations

Testing Issues – "T"

Scores may be canceled by GMAC, in its sole discretion, due to a "Testing Issue." A score canceled for a Testing Issue will be noted on the Official Score Report as a "T," and schools may be notified that the score was canceled for a Testing Issue, if the score was already reported. Testing Issues refer to events that affect the administration of an exam. When Testing Issues occur, they may affect multiple test takers.

Reasons scores may be canceled due to a Testing Issue include, but are not limited to:

- Administrative or technical errors
- Registration or payment errors

- An issue that compromises the integrity of the testing environment
- An issue that causes us to question the validity of a score

In the case of a score being canceled for a Testing Issue, GMAC may offer the candidate a remedy, in GMAC's sole discretion, which may include: (1) the option to retest at no additional charge; (2) the option to retest subject to payment of the test fee; or (3) a refund of the test fee, subject to the terms provided by GMAC. If a retest is offered and a candidate selects that option, the candidate must retake the entire exam in order to produce a valid score. GMAC, at its sole discretion, may also require candidates to take or retake the GMAT exam at a test center.

Policy Violations – "P"

Scores may be canceled by GMAC, in its sole discretion, due to a "Policy Violation." A score canceled for a Policy Violation will be noted on the Official Score Report as a "P" and will result in the candidate's forfeiture of test fees.

Reasons scores may be canceled due to a Policy Violation include, but are not limited to:

- Accessing unauthorized materials or devices
- Mouthing questions or reading questions out loud
- Failure to follow the test administrator's instructions
- Disrespectful or disruptive behavior
- Non-compliance with any applicable policy, term, or condition
- An issue that compromises the integrity of the testing environment
- An issue that causes us to question the validity of a score
- Violating retake policies

In the case of a score being canceled for a Policy Violation, GMAC may take appropriate actions against the candidate, in GMAC's sole discretion, which may include: (1) canceling their score on any or all GMAC assessments; (2) enforcing a minimum 31-day wait to retest; (3) notifying schools, if the score has already been reported; (4) forfeiture of test fees; (5) prohibiting the candidate from taking a GMAC online assessment; (6) banning the candidate from testing on all GMAC assessments; and/or (7) taking legal action against the candidate. GMAC, at its sole discretion, may also require candidates to take or retake the GMAT exam at a test center.

Serious Policy Violations – "S"

Scores may be canceled by GMAC, in its sole discretion, due to a "Serious Policy Violation." A score canceled for a Serious Policy Violation will be noted on the Official Score Report as a "S" and will result in the candidate's forfeiture of test fees.

Reasons scores may be canceled due to a Serious Policy Violation include, but are not limited to:

- Egregious or repeated instances of the behaviors listed under Policy Violations and/or any of the rules or other terms and conditions referenced in the GMAT Policies and Procedures
- Falsifying the candidate's identity, identification, score, or score report
- Taking the test for others, having someone take the test on the candidate's behalf, and/or the use of any programs, applications, or software to answer questions on the test (including, but not limited to, any generative artificial intelligence tools)
- Improperly accessing, recording, copying, or disclosing test content prior to, during, or after the test administration
- Using any unauthorized software or hardware, including, but not limited to, VPNs, remote

desktop applications, or virtual machines
- Inappropriate or profane behavior towards the test administrator
- Providing fraudulent payment or payment cancellation
- Paying for the test with a fraudulent voucher or a fraudulent fee waiver
- Any policy violation we deem to be serious non-compliance with any applicable policy, term, or condition
- An issue that compromises the integrity of the testing environment
- An issue that causes us to question the validity of a score
- Failure to comply with the test administrator's requests to rule out suspicious behaviors and/or any other breach of the rules or other terms and conditions referenced in the GMAT Policies and Procedures

In the case of a score being canceled for a Serious Policy Violation, GMAC may take appropriate actions against the candidate, in GMAC's sole discretion, which may include: (1) canceling their score on any or all GMAC assessments; (2) enforcing a minimum one-year wait to retest; (3) notifying schools, if the score has already been reported; (4) forfeiture of test fees; (5) prohibiting the candidate from taking a GMAC online assessment; (6) banning the candidate from testing for life on all GMAC assessments; and/or (7) taking legal action against the candidate. GMAC, at its sole discretion, may also require candidates to take or retake the GMAT exam at a test center.

Appeals and Notifications to Schools

If a candidate believes we should review a decision we made about their exam, the candidate may request an appeal by contacting the GMAC Test Security Team. To submit an appeal, reply to the notice received from the GMAC Test Security Team within seven (7) days from the date of GMAC's original decision. When submitting an appeal, you must provide truthful and complete information and details regarding your test administration. Under certain circumstances, we may shorten or extend the seven (7) day appeal period. The appeal period will be specified in the notice you receive from the GMAC Test Security Team. After the appeal period expires, the score cancellation decision will be final, and any school to which you have sent scores will be notified of this decision. The appeal process is an internal examination offered to candidates at GMAC's discretion or as otherwise required by applicable law. GMAC will not disclose information that may hinder test security.

GMAC, in its sole discretion, determines the outcome of an appeal. Outcomes may include denial, reinstatement of the original score, or change in the reason for cancellation, which may include the opportunity to retest.

IMPORTANT! Scores are canceled if there is a good faith reason to question their validity. GMAC may cancel scores even if the test taker is not directly involved in the policy violation or testing issue.

Exclusive Remedies

The remedies stated in these policies are the exclusive remedies available to a candidate and are determined in GMAC's sole discretion.

Limitation of Liability

TO THE FULLEST EXTENT PERMITTED BY LAW, GMAC'S TOTAL LIABILITY TO YOU, OR ANYONE ACTING ON YOUR BEHALF, FOR ANY CLAIMS, LOSSES, COSTS, OR DAMAGES ARISING OUT OF, RESULTING FROM, OR IN ANY WAY RELATED TO THE EXAM, FROM ANY CAUSE, SHALL NOT EXCEED THE TEST REGISTRATION FEES YOU PAID TO GMAC, OR USD $250.00, WHICHEVER IS GREATER. TO THE FULLEST EXTENT PERMITTED BY LAW, GMAC SHALL NOT BE LIABLE TO YOU, OR ANYONE ACTING ON YOUR BEHALF, FOR ANY SPECIAL, INDIRECT, CONSEQUENTIAL, SPECULATIVE, INCIDENTAL (INCLUDING, BUT NOT LIMITED TO, ANY CLAIMS, LOSSES, COSTS, OR DAMAGES INCURRED DUE TO LOSS OF OPPORTUNITY, PROFITS, OR INCOME; LOSS OF INFORMATION; BUSINESS INTERRUPTION; TRAVEL AND LODGING COSTS; TEST PREPARATION COURSE FEES, REGARDLESS OF HOW THESE ARE CLASSIFIED), EXEMPLARY, OR PUNITIVE DAMAGES, OR FOR ATTORNEYS' FEES, EXPENSES, EXPERT WITNESS FEES, OR COSTS, WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, PRODUCT LIABILITY, OR OTHERWISE. THIS CLAUSE SHALL APPLY REGARDLESS OF WHETHER (1) SUCH LOSS OR DAMAGE WAS FORESEEABLE OR (2) YOU HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE.

Governing Law and Jurisdiction

These GMAT Policies and Procedures and any and all disputes arising out of these GMAT Policies and Procedures shall be governed by and interpreted in accordance with the laws of the Commonwealth of Virginia, USA, without giving effect to conflict of law principles or other rules that would result in the application of the laws of a different jurisdiction. The GMAT Policies and Procedures shall not be governed by the United Nations Convention for International Sales of Goods, which shall be expressly excluded. Any legal suit, action, or proceeding arising out of or related to the GMAT Policies and Procedures shall be brought exclusively in the courts of Fairfax County, Virginia, USA, and you irrevocably submit to the exclusive jurisdiction of such courts in any such suit, action, or proceeding.

Accessibility

If you have any trouble accessing the GMAT Policies and Procedures or any other documents referenced herein, please contact GMAC Customer Care for assistance before registering or taking the GMAT™ exam.

The policies and procedures set forth herein for the GMAT™ exam are effective as of the last updated date indicated below. The fees, rules, terms, and conditions contained in these policies and procedures are subject to change. Visit www.mba.com for the most up-to-date information.

Last Updated: August 12, 2026
The prior version of the GMAT Policies and Procedures, which is applicable to candidates who scheduled a GMAT exam appointment on a date prior to August 12, 2026, can be found here.

GMATŁ Test Taker Rules & Agreement

[FOR GMAT EXAM DELIVERED AT A TEST CENTER]

You will receive a copy of the following GMAT™ Test Taker Rules & Agreement (the "Agreement") at your test center prior to taking the exam. In order to test, you must agree to comply with and be bound by the rules set forth in the Agreement. Your electronic signature given at the test center during check-in certifies your agreement to comply with the Agreement.

GMATŁ Test Taker Rules & Agreement

Everything you do after signing this Graduate Management Admission Test™ (GMAT™) Test Taker Rules & Agreement (this "Agreement") is part of your exam. If you remain in the test center, you will be bound by this Agreement. Leave the test center immediately if you do not agree to be bound by this Agreement.

If you need additional details about any of the rules or your expected conduct, please ask the test administrator for a copy of the GMAT™ Exam Policies and Procedures.

Failure to comply with this Agreement may result in the following:

- Reporting the incident to GMAC;
- Reporting the incident to schools you selected;
- Invalidating your exam and canceling your scores;
- Taking other action, such as prohibiting you from retesting;
- Forfeiting your exam fee; and/or
- Legal action.

While in the Testing Room:

1. You may bring ONLY the following items into the testing room:
   - Your ID;
   - Key to the supplied locker (if applicable);
   - Prescription eyeglasses, without the case, including tinted lenses;
   - A light sweater or jacket (non-outerwear); and
   - Permitted comfort items, subject to visual inspection by the test administrator.
2. Many, but not all, test centers have small lockers where you can store your belongings. Whether that is the case or not, the test center is not responsible for lost, stolen, or misplaced personal items, and you should plan accordingly.
3. Notify the test administrator immediately if you have a problem with the computer, software, or any other issue.
4. Testing must begin promptly once you are seated at the computer. You may begin only once the timed portion of your exam has started.

5. You may leave the testing room or your seat only if you are escorted by a test administrator. You must raise your hand for assistance or to leave your seat.

6. You may not copy, record, photograph, stream, screenshot, or otherwise attempt to duplicate in any way any questions or answers that are on your exam.

Failure to comply could result in your exam being terminated, your score being canceled, and/or other consequences, as determined in the sole discretion of GMAC.

During a Break:

1. You may ONLY have:
   - Water;
   - Food; and
   - Permitted comfort items, subject to visual inspection at the test administrator's discretion.

2. You may not access any unauthorized items, such as watches, study materials, or electronics, such as cellphones. If you need to check the time during a break, you should ask the test administrator.

3. You may not remain in the testing room at your workstation. You must take your break in the test center lobby (check-in area), locker area, and/or nearest restroom. You are not allowed to leave the test center during this time.

4. If you return from your break early and request to be checked into your exam, you must immediately begin your exam. You may not sit at the workstation for the remainder of your break.

5. You must return from your break on time. To the extent you are late, at GMAC's sole discretion, either time will be deducted from the next section of your exam, or your exam may be considered to be abandoned and your score will be canceled.

After the Exam:

1. You must not:
   - Record;
   - Copy; or
   - Disclose in any fashion any exam question or answer, in whole or in part, in any form or by any means (orally, in writing, on any internet "chat room," via SMS/text, or otherwise).

Exam results are encrypted and transmitted to GMAC and its test delivery service providers. The palm vein pattern template and the digital photograph may be compared against those of other test takers for fraud detection purposes.

For additional information concerning the collection, transmission, and processing of your personal data (including, without limitation, exam results, palm vein pattern template, photograph and signature, and the audio/video recording of the exam session), refer to the GMAC Privacy Statement available on mba.com.

By providing my digital signature, I give GMAC and its test delivery service providers my permission to retain, process, store, and transmit the following to the United States and India, which may have different privacy protections than the country where I am located:

- My personal information related to the exam;
- My palm vein pattern scan data;
- The digital photograph of me taken at the test center;
- The video and audio recordings that include me from the test center; and
- My test responses.

I understand the information provided above and agree to comply with and be bound by this Agreement.

GMATŁ Non-Disclosure Agreement and General Terms of Use

[FOR GMAT EXAM DELIVERED AT A TEST CENTER]

GMATŁ Non-Disclosure Agreement and General Terms of Use

I have read and I understand and agree to the procedures and rules relating to the GMAT™ exam (the "exam") that I was shown when I checked in with the test administrator.

I certify that I am the person whose name and address appear on the application check-in screen.

I certify that I am taking the exam for a valid educational or legal purpose, and I agree to comply with and be bound by the GMAT Non-Disclosure Agreement and General Terms of Use, including the confidentiality and non-disclosure requirements.

I have read and I understand and agree to all terms and conditions relating to the exam identified in, or referenced on, the test delivery service provider's website and on mba.com, including, without limitation, those related to:

- Exam fees, retest and other testing policies, and score cancellations for irregularities and inappropriate test taker conduct;
- Ownership of the exam, all rights therein, and all test-related records by the Graduate Management Admission Council ("GMAC"); and
- The exclusive remedies available to me in the event of an error in scheduling, administration, or security of the reporting of my exam scores.

I have read and I understand the privacy policies on the test delivery service provider's website and on mba.com describing the collection, use, processing, protection, and transmission of my personal information (including the digital photograph, palm vein pattern, signature, and audio and video recording collected at the test center) and my test responses and describing the disclosure of such data to GMAC, its service providers, any score recipients I select, and others as necessary to prevent fraud or other unlawful activity or as required by law.

I understand that the exam is a confidential and secure test, protected by civil and criminal laws of the United States and elsewhere.

I certify that I have not knowingly accessed "live" exam questions or answers that might appear on my exam and will not discuss the content of the exam with anyone.

I agree that I will not record, copy, or disclose any exam questions or answers, in whole or in part, in any form or by any means before, during, or after I take the exam (orally; in writing; in any internet "chat room," message board, or forum; by SMS or text; or otherwise).

I understand and agree that if I provide false information or if I violate any of the exam rules, policies, procedures, or terms and conditions, including, but not limited to, those set forth in the GMAT™ Exam Policies and Procedures, then:

- The test administrator may immediately dismiss me from the test session.
- My scores may be canceled without a refund, and a school receiving my scores may be informed of the reason for the cancellation.
- I may be banned from retaking the exam and any other exam offered by GMAC.

- I may be subject to other consequences, as GMAC or the test delivery service provider deems appropriate at its sole discretion.

I understand that, after finishing the exam, I will be prompted to decide whether to cancel or report my exam scores. I understand and agree that if I do not select either the “Report Scores” or “Cancel Scores” option within the time allotted, my scores will be canceled automatically.

I understand that if I do not agree to the GMAT Non-Disclosure Agreement and General Terms of Use, I will not be permitted to take the exam, and I will forfeit my exam fee.

GMATŁ Test Taker Rules & Agreement

[FOR GMAT EXAM DELIVERED ONLINE]

In order to test, you must agree to comply with and be bound by the rules set forth in the GMAT™ Test Taker Rules & Agreement for the GMAT Exam Delivered Online. Your agreement to the GMAT Policies and Procedures during exam registration certifies your agreement to comply with the GMAT Test Taker Rules & Agreement for the GMAT Exam Delivered Online.

GMATŁ Test Taker Rules & Agreement for the GMAT Exam Delivered Online

The Graduate Management Admission Test™ (GMAT™) Test Taker Rules & Agreement for the GMAT Exam Delivered Online (the "Agreement"), as incorporated into the GMAT™ Exam Policies and Procedures, is a legal agreement between you (also referred to herein as "candidate," "test taker," "I," or any similarly situated reference), who will take the GMAT exam delivered online, and Graduate Management Admission Council ("GMAC"). This Agreement sets forth the terms and conditions under which GMAC will allow you to register for and take the exam. Your acknowledgement during registration indicates your agreement to comply with and be bound this Agreement.

Do not register for or take the exam if you do not agree to be bound by this Agreement. Failure to comply with this Agreement may result in the following:

- Reporting the incident to GMAC;
- Reporting the incident to schools you selected;
- Invalidating your exam and canceling your scores;
- Taking other action, such as prohibiting you from retesting or requiring you to take future exams in a test center;
- Forfeiting your exam fee; and/or
- Legal action.

While Testing:

1. The only items, other than your personal computer, you may have within reach during your exam are the following:
   - Your ID;
   - Prescription eyeglasses, without the case, including tinted lenses;
   - One (1) handheld erasable whiteboard (no larger than 12 inches x 20 inches (30 centimeters x 50 centimeters)) that is not attached to a wall or surface;
   - Up to two (2) dry erase markers;
   - One (1) dry erase whiteboard eraser;
   - Water in a clear container; and
   - Permitted comfort items, subject to visual inspection by the test administrator.

2. Any items not listed above are required to be out of reach and line of sight during your exam, including, but not limited to, any digital electronics or items with writing on them.

3. Your cell phone must be placed out of your reach and line of sight. You may only access your cell phone if required to do so by the test administrator.

4. Your line of sight during testing may not include any powered on digital electronics other than your workstation or any object or surface containing writing that may be considered notes.

5. Testing must begin once the check-in procedures have been completed.

6. No other individual is allowed in your testing area, or to pass through your testing area, while your exam is in progress.

7. If using a physical whiteboard, you must completely erase your whiteboard and show the front and back of your blank whiteboard to the camera at up to three (3) points (per the instructions on the exam screen):
   - Before the exam begins;
   - Before the optional break begins (if you choose to take the break); and
   - Before the exam ends.

8. You may not copy, record, photograph, stream, screenshot, or otherwise attempt to duplicate in any way any questions or answers that are on your exam.

9. Food, drinks, smoking, and gum are prohibited during the test administration, with the exception of water in a clear container.

10. You may not talk during the exam session.

11. You may only leave the testing area or your seat during the optional ten-minute break. Unless you elect to skip the break, you will automatically be put on break after sixty (60) seconds.

12. Notify the test administrator immediately by using the chat feature or raising your hand if you have a problem with your computer, software, or any other issue.

Failure to comply could result in your exam being terminated, your score being canceled, and/or other consequences, as determined in the sole discretion of GMAC.

During a Break:

1. You may ONLY have:
   - Water;
   - Food; and
   - Permitted comfort items, subject to visual inspection at the test administrator's discretion.

2. You may not access any unauthorized items, such as watches, study materials, or electronics, such as cellphones. If you need to check the time during a break, you should check the break screen.

3. If using a physical whiteboard, prior to starting your break, and as directed by the on-screen

instructions, you must erase any marks on your whiteboard and demonstrate to the webcam that all sides of your whiteboard are clear of writing.

4. You must return from your break on time. To the extent you are late, at GMAC's sole discretion, either time will be deducted from the next section of your exam or your exam may be considered to be abandoned and your score will be canceled.

After the Exam:

1. You must not:
    - Record;
    - Copy; or
    - Disclose in any fashion any exam question or answer, in whole or in part, in any form or by any means (orally, in writing, on any internet "chat room," via SMS/text, or otherwise).

Exam results are encrypted and transmitted to GMAC and its test delivery service providers. The digital photographs may be compared against those of other test takers for fraud detection purposes.

For additional information concerning the collection, transmission, and processing of your personal data (including, without limitation, exam results, photographs, and the audio/video recording of the exam session), refer to the GMAC Privacy Statement available on mba.com.

By providing my digital acknowledgement, I give GMAC and its test delivery service providers my permission to retain, process, store, and transmit the following to the United States and India, which may have different privacy protections than the country where I am located:

- My personal information related to the exam;
- The digital photographs of me;
- The video and audio recordings that include me from my workstation; and
- My test responses.

I understand the information provided above and agree to comply with and be bound by this Agreement.

GMAT User Agreements

[FOR GMAT EXAM DELIVERED ONLINE]

In order to test, you must agree to comply with and be bound by the following User Agreements for the GMAT exam delivered online. You will be presented with the User Agreements prior to beginning your exam. In order to proceed with taking the exam, you must agree to comply with the User Agreements.

WORKSPACE/HARDWARE:

1. You must be alone in the workspace/room for the duration of your exam.
2. You must have a clear desk and workspace. You will be required to perform a 360-degree environment validation by taking photos of your workspace. Please remove any unauthorized material now.
3. Your computer must be connected to a power source.
4. You are not allowed to use more than one monitor during the exam. If you have any additional monitors, please unplug them now.
5. You are not allowed to use headphones, your phone, or a smartwatch for the duration of your exam, including during a break.
6. Your webcam, speakers, screenshare, and microphone must remain on for the duration of your exam, including during a break.
7. You must remain within clear view of your webcam with adequate lighting for the duration of your exam. The exam session will be recorded, and AI monitoring tools will be used to support the human proctor.

AUTHENTICATION/ALLOWED IDS/ITEMS:

8. Your ID must meet the location specific GMAT ID Requirements.
9. When prompted, you must state out loud/verbally from which country you are currently taking the test.
10. You are allowed to use a physical whiteboard no greater than 12 inches by 20 inches (30 centimeters by 50 centimeters) that is not attached to a wall or surface. A digital whiteboard is also available in the exam browser.
11. You are allowed a clear container of water.

ENVIRONMENT VALIDATION:

12. You must use a mobile device to show the proctor any areas not visible on your webcam (e.g. behind your monitor; underneath your desk).
13. You must show the proctor that your phone is placed behind you and is outside of your arm's reach. Failure to do so shall result in cancellation without a refund.
14. The proctor may request additional workspace/room and desk pans during your exam at their discretion. You will not receive additional time in the event this occurs.

TESTING BEHAVIOR/BREAKS:

15. You are not allowed to talk or read aloud while taking the exam.
16. You must notify the proctor of any technical issues you experience during the exam immediately.
17. You are allowed to take up to one (1) scheduled break. You must follow the on-screen and proctor instructions when starting and ending your break. You may leave your seat during your break, but you are NOT allowed to access your cell phone or any other unauthorized device during your break.
18. To start a break, you must 1) clear the whiteboard and show it to the camera, and 2) click

the “Start Break” button.

19. To end a break, you must 1) perform a room and desk pan using your webcam, 2) show your clear whiteboard to the camera, and 3) click the “End Break” button. If the proctor is not available, you may still proceed with ending your break, though you must still 1) perform a room and desk pan using your webcam, 2) show your clear whiteboard to the camera, and 3) click the “End Break” button. Failure to do so may result in exam interruptions and/or loss of time.
20. In the event you disconnect from the proctor for any reason, you must return to the proctor within ten (10) minutes. You will be required to launch your exam again via mba.com and repeat all check-in procedures after any disconnection.
21. You must clear the whiteboard in the presence of the proctor before leaving the exam session.

EXAM RESULTS:

22. The test delivery service provider does not have access to your official exam results. Your official exam results will be made available on mba.com typically within three to five (3-5) days (but may take up to twenty (20) days in some cases).

ADDITIONAL RULES:

23. **Failure to follow all of the rules for the GMAT exam delivered online, or to follow proctor instructions promptly and fully, may result in a violation and your exam being canceled. For the full list of rules, refer to the GMAT Exam Policies and Procedures.**

GMATŁ Non-Disclosure Agreement and General Terms of Use

[FOR GMAT EXAM DELIVERED ONLINE]

GMATŁ Non-Disclosure Agreement and General Terms of Use

You will need to agree to the following terms prior to taking the GMAT™ exam delivered online (the "exam"):

I have read and I understand and agree to the procedures and rules relating to the exam that were available on the test delivery service provider's website and on mba.com at the time of my registration for the exam.

I certify that I am the person whose name appears on the application check-in screen.

I certify that I am taking the exam for a valid educational or legal purpose, and I agree to comply with and be bound by the GMAT Non-Disclosure Agreement and General Terms of Use, including the confidentiality and non-disclosure requirements.

I have read and I understand and agree to all terms and conditions relating to the exam identified in, or referenced on, the test delivery service provider's website and on mba.com, including, without limitation, those related to:

- Exam fees, retest and other testing policies, and score cancellations for irregularities and inappropriate test taker conduct;
- Ownership of the exam, all rights therein, and all test-related records by the Graduate Management Admission Council ("GMAC"); and
- The exclusive remedies available to me in the event of an error in scheduling, administration, or security of the reporting of my exam scores.

I have read and I understand the privacy policies on the test delivery service provider's website and on mba.com describing the collection, use, processing, protection, and transmission of my personal information (including the digital photograph and audio and video recording collected) and my test responses and describing the disclosure of such data to GMAC, its service providers, any score recipients I select, and others as necessary to prevent fraud or other unlawful activity or as required by law.

I understand that the exam is a confidential and secure test, protected by civil and criminal laws of the United States and elsewhere.

I certify that I have not knowingly accessed "live" exam questions or answers that might appear on my exam and will not discuss the content of the exam with anyone.
I agree that I will not record, copy, or disclose any exam questions or answers, in whole or in part, in any form or by any means before, during, or after I take the exam (orally; in writing; in any internet "chat room," message board, or forum; by SMS or text; or otherwise).

I understand and agree that if I provide false information or if I violate any of the exam rules, policies, procedures, or terms and conditions, including, but not limited to, those set forth in the GMAT™ Exam Policies and Procedures, then:

- The test administrator may immediately discontinue my test session.
- My scores may be canceled without a refund, and a school receiving my scores may be informed of the reason for the cancellation.
- I may be banned from retaking the exam and any other exam offered by GMAC.
- I may be subject to other consequences, as GMAC or the test delivery service provider deems appropriate at its sole discretion.

I understand that if I do not agree to the GMAT Non-Disclosure Agreement and General Terms of Use, I will not be permitted to take the exam, and I will forfeit my exam fee.