

Reader/Scribe Consent form for the NMAT[®] by GMAC

Both the test taker and the proposed reader/scribe should review these instructions before your exam date. It is not permitted to take this paper (or any other materials) into the testing room, so it is essential that both you and the reader/scribe commit this information to memory. Any violation of these rules may lead to cancellation of your test score and forfeiture of your test fee.

1. The test taker and the reader/scribe must speak in English at all times.
2. The reader/scribe should only read test content exactly as it is shown on the screen. The test taker may ask the reader/scribe to repeat all or part of any item content and all or part of any response options as many times as the test taker wishes (within the allotted exam time). The test taker and the reader/scribe are not allowed to paraphrase any content, discuss test content, or converse about any other matters.
3. The reader/scribe may ask the test taker to "repeat that" whenever the reader/scribe is unclear about anything the test taker has said, and the reader/scribe may ask the test taker to "repeat the response choice letter" if necessary.
4. When taking notes for the test taker, the reader/scribe may only write things as specifically dictated by the test-taker. The test taker may also direct the reader/scribe to perform calculations, and if approved for a calculator, the recorder/scribe may operate the calculator, but the test taker must provide step by step directions to the reader/scribe during this process. The reader/scribe may specifically ask the test taker "repeat that" and the test taker may specifically ask the recorder/scribe to "read that back to me". The test taker can also dictate specific corrections to what the reader/scribe has written if necessary.
5. If the Test Administrator feels that inappropriate behavior is occurring, the reader/scribe and test taker will be given one warning the first time a specific inappropriate behavior occurs. If the same inappropriate behavior occurs again, the Test Administrator has the authority to terminate the testing session, cancel the test taker's test score (forfeiting the test taker's test fee), and inform GMGC personnel regarding the incident. Additional consequences may follow depending on the nature and severity of the inappropriate behavior.

I have read these guidelines and I agree to follow them when serving as a reader/scribe for

_____ (test taker's name) on the NMAT[®] by GMAC.

Reader/Scribe's signature

Date of signature

Reader/Scribe's printed name

Reader/Scribe's date of birth